



## RAN Practitioners privacy notice for the contact management system

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### 1. Introduction

RAN is a network of frontline or grassroots practitioners from around Europe who work daily with people who have already been radicalised, or who are vulnerable to radicalisation. RAN is supported by the European Commission, Directorate-General for Migration and Home Affairs (DG HOME), via a programme funded by the Internal Security Fund – Police. The European Commission manages a consortium of external partners (led by RadarEurope, a subsidiary of RadarGroep), which provide logistics, technical and administrative support to RAN.

In order to manage RAN effectively, the RAN Support Staff would like to collect your personal data for meetings and events. This privacy statement therefore explains the reason for the processing of your personal data in the context of a (type of a) meeting or event, organised by RAN. It explains the way we collect, handle and ensure protection of all personal data provided, how that information is used and what rights you have in relation to your personal data. The information in relation to the processing of personal data linked to meetings and events, organised by the RAN Staff, is presented below.

The European Commission is the **controller** and RAN is the **processor** of all the information.

If you have a complaint, concern or question regarding the way we treat your personal data, you can contact the HOME PREVENTION [HOME-PREVENTION@ec.europa.eu](mailto:HOME-PREVENTION@ec.europa.eu)

### 2. Why and how do we process your personal data?

The RAN Staff would like to add you to the RAN Contact Management System (CMS). This database serves to:

- connect and maintain a network of frontline practitioners who work daily with people who have already been radicalised, or who are vulnerable to radicalisation;
- distribute the RAN Update (monthly newsletter);
- select and invite contacts to RAN events;
- report anonymously on the growth of the network as well as attendance and statistics in relation to RAN events.
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## Practitioners

### 3. Which personal data do we collect and further process?

Within the RAN CMS the following personal data is registered:

- *Full name*: Your full name assists the RAN Staff in searching the network, addressing invitations correctly, and is required to draft participant lists for RAN events;
- *E-mail address*: Your email address is required for you to receive the RAN Update and invitations to RAN events;
- *Country*: Your nationality helps the RAN Staff to monitor and steer the geographical balance within the network and RAN events. RAN must represent all EU Member States and aims to provide geographical coverage within events and the network in general. In order to ensure and report on this balance, the RAN Staff needs to know the nationality of its contacts;
- *Organisation*: Your organisation assists the RAN Staff in searching the network, selecting relevant organisations for RAN events, and is required to draft participant lists for RAN events;
- *Function title*: Your function title assists the RAN Staff in selecting relevant expertise for RAN events, and is required to draft participant lists for RAN events;
- *Phone (optional)*: Your phone number assists the RAN Staff in contacting you directly;
- *Gender (optional)*: Your gender allows the RAN Staff to monitor and steer the gender balance within the network and RAN events. RAN aims to have an even balance within the network and at RAN events;
- *Working group*: Registering your primary working group assists the RAN in searching the network and selecting relevant participants for RAN events. Your choice of primary working group will not exclude you from other RAN working groups;
- *Expertise*: The RAN Staff will attribute specific fields of expertise to your profile in the CMS based on expertise demonstrated at RAN meetings.

### 4. How long do we keep your personal data?

Your personal data is retained for the time necessary to fulfil the purpose of collection or legal obligations, where applicable

For each of the categories of personal data that may be processed, please find below the retention details and the reference to the relevant record of processing:

- Personal data related to the organisation and management of the meeting or event (this includes the information given during the registration, before, during or after the event) will be kept for **five years** after the meeting or event.
- Sensitive personal data relating to dietary and/or access requirements will be deleted as soon as they are no longer necessary for the purpose for which they have been collected in the framework of the meeting or event, but no later than within **1 month** after the end of the meeting or event.
- Recordings from the web-streamed meeting or event will be kept for **two years** before being deleted.
- In case of audio-visual recording of the meeting or event, the recordings will be kept for **3 months** after the meeting or event before being deleted.



## 5. Who has access to your personal data and to whom is it disclosed?

Your personal data is accessible to staff members of DG HOME and to the contractually appointed RAN Support Staff. RAN staff members will only use your personal data as described in this statement.

All service providers are bound by a specific contractual clause for any processing operations of your personal data on behalf of the European Commission. The service providers take appropriate technical and organisational measures to ensure the level of security required by the European Commission, carried out pursuant to the Commission Decision (EU, Euratom) 2017/46 on the security of communication and information systems in the European Commission.

Collected personal information by the RAN Staff is stored in a server owned by a third party located in the Netherlands. This third party does not use or have access to the personal information for any purpose other than storage and retrieval.

## 6. Contact information

- The Data Controller

If you would like to exercise your rights under Regulation (EU) 2018/1725, if you have comments, or if you would like to submit a complaint regarding the collection and use of your personal data, you may contact the Data Controller by sending an e-mail message to the mailbox address mentioned hereafter, by explicitly specifying your request: [HOME-RAN@ec.europa.eu](mailto:HOME-RAN@ec.europa.eu)

- The Data Protection Officer (DPO) of the Commission

You may contact the Data Protection Officer ([DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu)) with regard to issues related to the processing of your personal data under Regulation (EU) 2018/1725.

- The European Data Protection Supervisor (EDPS)

You have the right to have recourse (i.e. you can lodge a complaint) to the European Data Protection Supervisor ([edps@edps.europa.eu](mailto:edps@edps.europa.eu)) if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by the Data Controller.